



Name \_\_\_\_\_ Year \_\_\_\_\_

**DIRECTORS**  
**Mary Kay Worksheet**

**Rent Collected for Rooms, Workshop, Tapes, etc.**

\_\_\_\_\_ **Gross Rent Paid Out for Meeting Rooms**  
\_\_\_\_\_ **Workshops (Paid Out)**  
\_\_\_\_\_ **Tapes (Paid Out)**  
\_\_\_\_\_ **Other (Description)(Paid Out)**

\_\_\_\_\_ **Directors Clothing**  
          **(Directors Suit, Ball Gown – If Required for Dallas)**  
\_\_\_\_\_ **Income Collected from other then Clients (Your, Consultants)**  
\_\_\_\_\_ **News Letter Costs (Outsourcing or Printing and Software Costs)**  
\_\_\_\_\_ **Prizes & Awards Purchased for Your Consultants (Other than product)**

\_\_\_\_\_ **Gross Payroll or Wages Paid to Secretary, Clerk, etc.**

**Payroll Taxes:**

\_\_\_\_\_ **Suta**  
\_\_\_\_\_ **Futa**  
\_\_\_\_\_ **FICA Matching**

**Other Miscellaneous Expenses:**

<b>Amount</b>	<b>Description</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____